

Quicken for Windows

Web Connect



Introduction

To complete these instructions, you will need your login credentials for online banking.

Documentation and Procedures

1. Download your Quicken Web Connect file from Online Banking at www.winchestersavings.com.
2. Click **File > File Import > Web Connect File**. Locate and select the Web Connect file to import.
3. **Import Downloaded Transactions** window opens: Select **Link to an existing account** and choose the matching account in the drop-down menu. Associate the imported transactions to the correct account listed in Quicken.

IMPORTANT: Do **NOT** select **Create a new account** unless you intend to add a new account to Quicken. If you are presented with accounts you do not want to track in this data file, select **Ignore – Don't Download into Quicken** or click the **Cancel** button.

4. Repeat steps for each account to be connected.